

## REQUIREMENTS TO ADD A VEHICLE

Chapter 48, Sections 19-30, of the Montgomery County, Maryland, Solid Wastes Law, requires anyone transporting solid wastes' within Montgomery County, Maryland, be licensed. Enclosed are the necessary forms and instructions to add a vehicle to your existing fleet. The following is a check list of items you must submit when requesting a vehicle to be added. If you have any questions, please contact the Licensing Department at 240-777-6566 for details.

Submit items checked.

- ✓ Solid Waste Vehicle registrations are \$5.00 per vehicle. A separate permit is required for each vehicle to be registered. Please make your check(s) payable to Montgomery County, Solid Waste Department.
- ✓ A copy of the State Vehicle Registration Card must be submitted for each vehicle that you wish to permit.
- ✓ Vehicle Inspection: Please refer to the enclosed inspection criteria to pre-inspect you vehicle and *ENSURE ALL CRITERIA IS COMPLETE AND FUNCTIONING PRIOR TO BRINGING YOUR VEHICLE IN FOR INSPECTION*. Vehicle inspections are performed by the Division of Solid Waste Services officials at the Montgomery County, Maryland, Solid Waste Transfer Station (located at 16101 Frederick Road, Rockville, Maryland); Monday through Friday from 8:00 a.m. to 4:00 p.m. Inspections will not be conducted if the tarmac is wet, or if rain, snow, or sleet is falling. Vehicle inspections are valid for 30 days ONLY. If you do not submit all documents accordingly within 30 days the vehicle must be re-inspected.

Expirations. Solid Waste Hauler licenses expire one (1) year from the date of issuance. Vehicle permits expire on the date of the Solid Waste Hauler License.

Solid Wastes Law. You are responsible for following the provisions of Montgomery County, Maryland, Solid Wastes Law; located on [www.amlegal.com/montgomery\\_county\\_md/](http://www.amlegal.com/montgomery_county_md/). (click on NO FRAMES) Do a search for Chapter 48. Please note that Chapter 48 is mailed only upon request.

Hauler/Collector Annual Solid Waste/Recycling Report. This data, required by the State of Maryland, must be submitted reporting all tonnage deposited in and outside of Montgomery County, Maryland. **Contact Theresa Souders at (240)777-6425.**

Solid Waste Disposal Account. If you can GUARANTEE that you will be disposing AT LEAST 20 tons per month of solid waste at the Montgomery County, Maryland, Solid Waste Transfer Station you may qualify for a Disposal Account. **Contact Jeanne Risher at (240) 777-6434.**

*NOTE: If there are any changes to your business information, please update it on the enclosed form. The Licensing Department **DOES NOT** accept incomplete packages. Please follow the check list above to make sure all documents are submitted accordingly. A review of your application will not occur until such time as all information is completed and received in one entire package. The renewal package must be completed and date stamped by our office thirty (30) days prior to the expiration date. Copies must be legible. Faxes will not be accepted.*

**NO EXCEPTIONS**

# SOLID WASTE VEHICLE PERMIT APPLICATION

MONTGOMERY COUNTY GOVERNMENT  
Department of Environmental Protection  
Division of Solid Waste Services – Licensing Department  
16101 Frederick Road, Derwood, Maryland 20855

Licensing Department

Phone: (240) 777-6566

Fax: (301) 840-2385

Fee: \$5.00 (per vehicle)

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Location of Vehicle: \_\_\_\_\_

Fleet No. \_\_\_\_\_ Vehicle Make: \_\_\_\_\_ Vehicle Type: \_\_\_\_\_ Year: \_\_\_\_\_

VIN #: \_\_\_\_\_ State Tag Number: \_\_\_\_\_ State: \_\_\_\_\_

Apportioned: (yes) \_\_\_\_\_ (no) \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Agent or Owner

\_\_\_\_\_  
Date

NOTES: - Containers must be conspicuously marked with Company name and telephone number.

- Send a typed list of the following information for fleets larger than one vehicle.

- Vehicle must be inspected every year prior to expiration date.

- PLEASE INCLUDE A LEGIBLE COPY OF CURRENT VEHICLE STATE REGISTRATION ALONG WITH THIS APPLICATION

- EACH VEHICLE MUST BE BONDED FOR \$500.00 NOT TO EXCEED \$10,000.00 (Haulers are exempt)





Montgomery County Department of Environmental Protection  
Division of Solid Waste Services  
**SOLID WASTE SERVICES VEHICLE INSPECTION**

Name of Business or Company

Fleet/Vehicle #  DOT # (if Applicable)

Year  Make  Color  Body Type

Vehicle Identification Number (VIN)

County Tag #  Expiration Date

State Tag #  Expiration Date  STATE

	Date <input type="text"/>	Date <input type="text"/>
<b>Company Name</b> - 3" Lettering or Larger (Must be permanent & on both sides)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Company Phone</b> - 3" Lettering or Larger (Must be permanent & on both sides)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>"Solid Waste"</b> - If Applicable (Must be permanent & on both sides)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Tailgate Gasket</b>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Watertight / Leak Proof Body</b>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Hopper Plugs</b> (If Applicable)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Working Tarp</b> (Open Top Vehicles)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Fluid Leaks</b>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Safety Lights &amp; Warning Devices</b>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>State Registration</b> (Current)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Windshield / Glass</b>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Windshield Wipers</b> (Must be in Working Condition)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Fire Extinguisher</b> (Current Inspection and Accessible)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Tires</b>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A
<b>Mud Flaps</b>	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> N/A

**Comments:**

**(For Office Use Only)**

<b>Inspection Date</b> <input type="text"/>	<input type="checkbox"/> PASS <input type="checkbox"/> FAIL (Re-inspection Required)	Inspector <input type="text"/>
<b>Inspection Date</b> <input type="text"/>	<input type="checkbox"/> PASS <input type="checkbox"/> FAIL <input type="checkbox"/> New Inspection Required	Inspector <input type="text"/>

**PLEASE NOTE:** THIS INSPECTION EXPIRES **30 DAYS** AFTER THE INSPECTION DATE LISTED AND MUST BE SIGNED BY A COUNTY OFFICIAL

**A VEHICLE INSPECTION ALONE DOES NOT CONSTITUTE THE ISSUANCE OF A LICENSE OR PERMIT**

<b>Driver #1 Name</b> <input type="text"/>	<b>Driver #1 Signature</b> <input type="text"/>	<b>Date</b> <input type="text"/>
<b>Driver #2 Name</b> <input type="text"/>	<b>Driver #2 Signature</b> <input type="text"/>	<b>Date</b> <input type="text"/>